



BRANDON SCHOOL DIVISION

MINUTES OF THE REGULAR MEETING OF THE BOARD OF TRUSTEES, THE BRANDON SCHOOL DIVISION, HELD IN THE J. L. MILNE BOARDROOM, ADMINISTRATION OFFICE, 1031 - 6TH STREET, BRANDON, MANITOBA, AT 7:00 P.M. (Public), MONDAY, APRIL 13, 2020.

PRESENT:

Dr. L. Ross, Chairperson.

By Phone: Ms. S. Bambridge, Vice-Chairperson, Mr. P. Bartlette, Ms. K. Fallis, Ms. D. Kejick, Ms. L. Letain, Mr. J. Murray.

Mr. D. Labossiere, Secretary-Treasurer, Ms. K. Rance, Live Streaming Video Operator.

Senior Administration: Dr. M. Casavant, Superintendent/CEO.

By Phone: Mr. M. Gustafson, Assistant Superintendent, Ms. E. McFadzen, Assistant Superintendent.

REGRETS:

The Chairperson called the meeting to order at 6:07 p.m.

AGENDA

1.00 AGENDA/MINUTES:

1.01 Approval of Agenda

Senior Administration added five (5) In-Camera items to the agenda.

Trustee Ross added one (1) item for In-Camera.

Mr. Bartlette – Ms. Letain

That the agenda be approved as amended.

Carried.

1.02 Adoption of Minutes of Previous Meetings

a) The Minutes of the Board Meeting held March 23, 2020 were circulated.

Mr. Bartlette – Ms. Letain

That the Minutes be approved as amended.

Carried.

Mr. Murray – Ms. Letain

That the Board do now resolve into Committee of the Whole In-Camera. (6:08 p.m.)

Carried.

IN COMMITTEE OF THE WHOLE IN CAMERA

2.00 IN CAMERA DISCUSSION:**2.01 Student Issues**

- Reports
- Trustee Inquiries

2.02 Personnel Matters**- Reports**

- a) Confidential #1 – Personnel Report was presented.
- b) Dr. Marc D. Casavant, Superintendent/CEO, Mr. Denis Labossiere, Secretary-Treasurer, and Trustee Ross provided an update on one (1) Personnel Matter and received Board direction.
- c) Mr. Denis Labossiere, Secretary-Treasurer, provided an update on a Personnel Matter and received direction from Trustees.
- d) Trustee Ross provided information on a Personnel Matter and received direction.

- Trustee Inquiries**2.03 Property Matters/Tenders****- Reports**

- a) The Secretary-Treasurer provided an update on a Property Matter and answered Trustee questions.
- b) The Secretary-Treasurer provided information on a Property matter and received direction from the Board.
- c) The Secretary-Treasurer provided an update on a Property Matter.

- Trustee Inquiries**2.04 Board Operations****- Reports****- Trustee Inquiries**

Mr. Mr. Bartlette – Ms. Fallis

That the Committee of the Whole In-Camera do now resolve into Board. (7:00 p.m.)

Carried.

The Chairperson called the public portion of the meeting to order at 7:01 p.m.

3.00 PRESENTATIONS AND COMMUNICATIONS:**3.01 Presentations For Information****3.02 Communications For Information****3.03 Communications For Action****4.00 REPORT OF SENIOR ADMINISTRATION**

The Superintendent/CEO provided highlights on the following items from the April 13, 2020 Report of Senior Administration and noted that Mr. Mathew Gustafson and Ms. Elaine McFadzen, Assistant Superintendents were also attending the meeting by phone.

Dr. Casavant responded to Trustee Bartlette's question at the March 23rd Board meeting, where Trustee Bartlette requested information on how the French Second Language Revitalization Grant funds are invested upon receipt. Dr. Casavant indicated that ten (10) schools received funding for French culture activities, which include festival du voyageur, historical activities in Quebec, French artist at school programs, in-school festivals, and French film presentations. Four (4) schools received funding for a French Language Assistant, three (3) schools received funding for Professional Development and three (3) schools received funding for both digital and text resources.

➤ Administrative Information

- Celebrations
 - Parent Survey (over 3,000 parent responses), Staff Survey (over 700 responses)
- Information Items
 - RBC Business Award – Scholarship Reinstatement
 - Off-Site Activity Requests – as per Board motion 22/2020, all student and staff travel outside of Manitoba is currently suspended until further notice and upcoming trips will be cancelled

Ms. Bambridge – Ms. Kejick

That the April 13, 2020 Report of Senior Administration be received and filed.

Carried.

Trustee Ross read the traditional heritage land acknowledgement and apologized for not reading the statement at the beginning of the meeting.

5.00 GOVERNANCE MATTERS

5.01 Reports of Committees

5.02 Delegations and Petitions

5.03 Business Arising

- From Previous Delegation
- From Board Agenda
- MSBA Matters

- a) Mark Dickof Memorial Scholarship Award Application Package – Spring 2020
- b) e-bulletin – April 1, 2020

5.04 Public Inquiries (max. 15 minutes)

5.05 Motions

30/2020 Mr. Murray – Mr. Bartlette

That the Service Purchase Agreement between Prairie Mountain Health and Brandon School Division for the purchase of Occupational Therapy services effective April 1, 2020 be approved.

Trustee Bartlette asked for the difference between the two Prairie mountain Health agreements, and if amounts are payable should there be a pause in service.

Mr. Labossiere responded that Speech Language Services are based on 1.5 FTE that Prairie Mountain Health purchases through the Division for services rendered for Speech Language Pathologists. Further, the Occupational Therapy is purchased by the Division for services provided

by the Occupational Therapy service model. As per the agreements, should no services be provided, no payment should be incurred for that month. Typically the same amount is paid on a monthly basis and a reconciliation between both parties is completed at fiscal year-end on the amounts that have been used or haven't been used. The agreements have not changed from the 2019 agreement other than the titles of Prairie Mountain Health staff and the dates of the agreement.

Carried.

31/2020 Ms. Bambridge – Ms. Letain

That the Service Purchase Agreement between Prairie Mountain Health and Brandon School Division for the purchase of Speech Language services effective April 1, 2020 be approved.

Carried.

5.06 Bylaws

5.07 Giving of Notice

5.08 Trustee Inquiries

6.00 ANNOUNCEMENTS

- a) NEXT REGULAR BOARD MEETING – 7:00 p.m. (Public), Monday, April 27, 2020, Boardroom.

Due to COVID-19:

- Brandon School Division Board Meetings will take place with no members of the public present, until further notice. We invite everyone to watch live streaming of the Board meetings on our website: <https://www.bsd.ca/board/meetings/Pages/board-meeting-live-streaming.aspx>
- The School Trustee By-Election is postponed until further notice

7.00 ADJOURNMENT

Mr. Bartlette – Ms. Fallis

That the Board do now adjourn (7:18 p.m.)

Carried.

Chairperson

Secretary-Treasurer